

Office use only:  
 Contact: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Contact: \_\_\_\_\_

# takoma children's school

Office use only:  
 Date application received: \_\_\_\_\_  
 Check number: \_\_\_\_\_  
 Name(s) on \_\_\_\_\_  
 Check: \_\_\_\_\_

## ADMISSIONS APPLICATION

Takoma Children's School does not discriminate on the basis of race, ethnicity, religion, gender, or sexual orientation. We are committed to creating a TCS family that reflects the diverse community in which we live.

**The deadline to apply for a school year is strict – see last page for deadline date**

*Placement in a class is based on your child's age on September 1 of the entering year.*

**PREFERRED SCHOOL YEAR OF ENROLLMENT:** \_\_\_\_\_

Early applications are encouraged. This application will be retained, without any future application fees required, until a child is of kindergarten age.

**Name of Child** \_\_\_\_\_  Male  Female

PREFERRED NAME

Please choose one or more that best describes your child's ethnicity and/or race:  Black or African American  Asian or East Asian  Caucasian  Hispanic or Latino  Native Hawaiian or Pacific Islander  American Indian or Alaskan Native  Mixed race/ethnicity  Do not wish to disclose

DATE OF BIRTH \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

**Parent/Guardian**

\_\_\_\_\_  Male  Female

NAME

Please choose one or more that best describes your ethnicity and/or race:  Black or African American  Asian or East Asian  Caucasian  Hispanic or Latino  Native Hawaiian or Pacific Islander  American Indian or Alaskan Native  Mixed race/ethnicity  Do not wish to disclose

HOME ADDRESS (if different than above) \_\_\_\_\_

DAYTIME TELEPHONE \_\_\_\_\_

OCCUPATION \_\_\_\_\_

EMPLOYER \_\_\_\_\_

EVENING PHONE \_\_\_\_\_

MOBILE PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Parent/Guardian**

\_\_\_\_\_  Male  Female

NAME

Please choose one or more that best describes your ethnicity and/or race:  Black or African American  Asian or East Asian  Caucasian  Hispanic or Latino  Native Hawaiian or Pacific Islander  American Indian or Alaskan Native  Mixed race/ethnicity  Do not wish to disclose

HOME ADDRESS (if different than above) \_\_\_\_\_

DAYTIME TELEPHONE \_\_\_\_\_

OCCUPATION \_\_\_\_\_

EMPLOYER \_\_\_\_\_

EVENING PHONE \_\_\_\_\_

MOBILE PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Sibling(s)**

Have you applied to TCS before for another child?  Yes  No

If yes: Child's name \_\_\_\_\_ Birth date: \_\_\_\_\_ Approximate date of application: \_\_\_\_\_

Are you still seeking enrollment at TCS for this child?  Yes  No If yes, Confirm TCS has an updated application on file.

Are you currently applying for another child/children?  Yes  No

If yes: Name \_\_\_\_\_ Birth date: \_\_\_\_\_

Is the current applicant the sibling of a child who currently attends OR has attended TCS?  Yes  No

If yes, name(s) of sibling(s) and dates of attendance: \_\_\_\_\_

## Enrollment

Please **check all options** you would be WILLING TO ACCEPT and indicate with an asterisk (\*) your ideal schedule.  
**Bluebirds & Stars options: 3, 4 or 5 full days/week Rainbows: 5 full days/week is the only option.**

- Full time - 8am to 6pm five days/week  
 Part-week - 8am to 6pm **four** days/week (4 day Schedule is M-Th)  
 Part-week - 8am to 6pm **three** days/week (Schedules are T-Th-F and M-W-F)  
**We do not offer half day schedules in any classroom.**

***Please answer the following questions. Use an additional page as necessary. TCS may request additional information at any point throughout the application process.***

## Background

How did you hear about Takoma Children's School?

- Advertisement in  
 Informational booth at  
 Word of Mouth  
 Referral of TCS Family:  
 Internet search  
 Other

Please tell us a little about your child and your family. *You are welcome (but not required) to attach a picture.*

What attracted you to Takoma Children's School, and how do you think your child would benefit from the Takoma Children's School experience?

TCS welcomes a diverse group of children. Please describe any special needs (e.g. motor, language/speech, psychological, emotional, social) of your child that we should be aware of.

## Family Involvement

Although TCS is not a co-operative pre-school, we are a non-profit community school that thrives on the support; involvement and knowledge of the students' families. This is also a critical part of the Reggio Emilia philosophy. In this way, families are critical in supporting the health and continuity of the school. **In what specific ways would you see your family contributing to the TCS community?**  
**(Please include examples of past involvement with a school or in a community if you have them)**

## New Parent AND Alumni Involvement

**New parents:** indicate which activities one or both parents *might* consider assisting with during your child's Tenure.

**Alumni families:** Indicate which you **DID** participate in during your older child's tenure at TCS

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Coordinate Teacher appreciation luncheons | <input type="checkbox"/> Coordinate all-school picnics                                 | <input type="checkbox"/> Auction Chair/Co-chair    |
| <input type="checkbox"/> Participate in parent work/clean up days  | <input type="checkbox"/> Serve on Auction committee                                    | <input type="checkbox"/> Serve on school committee |
| <input type="checkbox"/> Serve on Board of Directors               | <input type="checkbox"/> Takoma Street festival booth                                  | <input type="checkbox"/> Serve as Class Parent     |
| <input type="checkbox"/> Chaperone field trips                     | <input type="checkbox"/> Coordinate Holiday Bonus                                      | <input type="checkbox"/> Grant Writing             |
| <input type="checkbox"/> Playground maintenance                    | <input type="checkbox"/> Website/tech support  | <input type="checkbox"/> Fundraising               |
| <input type="checkbox"/> Coordinate Kindergarten Info Night        | <input type="checkbox"/> Visit classroom to share knowledge, holiday, traditions, etc. |  |
| <input type="checkbox"/> <b>Other, please explain:</b>             |  |  |

**Name, Date & Signature of (a) person taking financial responsibility for school payments**

Name	Date	Signature
------	------	-----------

**DEADLINE:** February 28 is the deadline for applications for admission into the following school year

**Please submit completed application & non-refundable \$50 application fee to the address below. Checks are payable to Takoma Children's School. Please include your child's name in the memo field.**

Takoma Children's School  
Attn: Admissions  
6925-C Willow Street, NW  
Washington, DC 20012

Please direct all admission questions directly to  
Cassandra Hostetler, Executive Director ([cassandra@takomachildren.org](mailto:cassandra@takomachildren.org)) Phone: 202-726-9220

Financial aid for tuition assistance is sometimes available.

More information and a financial aid application are available at [www.takomachildren.org](http://www.takomachildren.org)

### FAQs:

**Q: How are enrollment decisions made?**

**A:** Enrollment decisions are based on a number of needs including the number of spaces available in any given year; the importance of balancing each classroom by gender and age; parents' commitment to the school; and; the balance of full-time and part-week children. We make every attempt to enroll not only siblings of currently enrolled children, but also siblings of alumni children.

**Q: Aren't there the same number of spaces available every year?**

**A:** In Bluebirds that is true, because we are starting with a clean slate. For Stars (3's-4's) and Rainbows (4's-5's), however, the "rising" children (those currently enrolled who are staying the following year) have first choice of schedule preferences for their next year of enrollment. After we accommodate them as best we can, we then fill in any other spaces available from our applicant pool.

**Q: Does this mean that alumni siblings might not get in or might not get their first schedule choice?**

**A:** In a typical year, we hope all siblings would get in! However, this is always based on the number of current and alumni siblings applying for a specific classroom in a year, balanced against how many spaces we will have available in that classroom that year.

**Q: I was offered a space last year but didn't take it. Will I for sure get in the following year?**

**A:** Every single year we must consider each class from a new perspective. Therefore, getting offered space one year doesn't mean you will be automatically offered space the following year, as there may not be as many spaces to offer, there might be alumni or current siblings applying who have higher preference, etc.

**Q: Once I am accepted, does that mean that I automatically have space the next year, in the next older classroom?**

**A:** As a "rising child" your child will have space at our school in the next year's classroom; see next Q/A re: schedule.

**Q: Do I get to keep the same part-week schedule each year as my child moves to the next classroom?**

**A:** While we guarantee that all "rising children" will be offered space in the next year's classroom, we cannot **guarantee** the schedule offered will be the same. We make every attempt to accommodate the schedule requests made by families of "rising children." However, we must balance the needs of the school in balancing the number of full-time and part-week schedules we can accommodate in any one classroom. Therefore, a specific schedule is not promised from one year to the next. Additionally, we do not offer a part-week schedule in our Rainbows (PreK) classroom.